

## The **EUROPEAN ENVIRONMENTAL BUREAU**

a Federation of 143 Environmental Citizens' Organisations,  
based in Brussels,

has a vacancy for a full-time **POLICY OFFICER**

The Policy Officer will report to EEB EU Policy Director

She/he will work in the **following areas:**

1. **Waste:** EU legislative proposals, follow-up of agreed policies
2. **Chemicals:** implementation of REACH, pesticides, and some specific chemicals dossiers

Over the coming months, we estimate that waste-related work occupy some 70% of the successful candidate's time, and chemicals around 30%.

**The work consists of:**

- Networking with EEB members to promote activities to influence EU decision-making; coordinating two EEB Working Groups, one in each area
- Advising and assisting members and the EU Policy Director in drafting EEB positions
- Carrying out the necessary research
- Contact with relevant entities in EU Institutions, to gather information and discuss EEB positions
- Contact with relevant industry players
- Organising experts taking part in the work of the Commission (as appropriate)
- Dealing with media in collaboration with Director and media support unit

### **Qualities and Experiences**

The Policy Officer should:

- Have a technical background on waste and chemicals policies
- Have a strong affinity for European environmental organisations
- Be a team player
- Have experience in environmental policy work, including analysis of policy proposals, formulation and presentation of oral and written comments/proposals for change
- Have a sound grasp of the operation of EU Institutions and EU environmental law
- Have good communications and networking skills
- Be flexible in dealing with environmental topics
- Speak and write English fluently, preferably also French
- Be prepared to work outside normal office hours, if necessary, and to travel at short notice

**EEB offers:**

- a gross monthly salary of 2,535,- EUR plus benefits [holiday bonus, 13th month, pension scheme, luncheon vouchers], and
- a dynamic work environment.

Place: Brussels

Start Date: Tuesday 2<sup>nd</sup> January 2007

**Application Procedure:**

Please send in your application with your C.V.  
to John Hontelez, EEB's Secretary General ,

**by Monday 9 October 2006**

e-mail : [personnel@eeb.org](mailto:personnel@eeb.org)

Interviews will be held from the 16<sup>th</sup> October 2006

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